

# Call to Artists

City of Santa Fe Arts Commission  
PO Box 909  
Santa Fe, NM 87504-0909  
(505) 955-6707/artscommission@santafenm.gov

**Deadline is Thursday, April 21, 2005**



## **Call to Artists South Side Library Consulting Artist**

### **Description**

The City of Santa Fe Arts Commission seeks to contract with an artist or team of artists to provide design services in conjunction with the South Side Library to be built by June 2006. The selected artist(s) will work with the architect, building contractor, city staff, Friends of the Library and others to identify specific art opportunities. The selected artist(s) will be encouraged to explore projects that are both integrated and free-standing.

Artist design fees will be paid on an hourly basis. Total fees paid will not exceed \$20,000.

### **Scope of Work**

The selected artist(s) will receive a professional services contract to provide design services. Specific work will include all or some of the following tasks:

- Collaborate with project stakeholders;
- Gather relevant information about the physical, social and cultural context of the project from city staff, consultants and community members;
- Identify art opportunities that are both integrated and free-standing;
- Develop written and graphic specifications as well as detailed project budgets for each opportunity;
- Attend community meetings, project meetings, site visits and presentations;

Please note that this contract is for design services only.

### **Eligibility/Desired Qualifications**

This project is open to all artists. Ideally, the artist will have knowledge, skills and experience working as a member of a design team; an understanding of construction methods, schedules and budgets; the ability to read engineering and construction documents; ability to communicate ideas in written, oral and graphic formats; and ability to communicate and work with members of the community.

The selected artist(s) must attend relevant meetings, site visits, presentations, etc. Artists living outside the greater Santa Fe area should consider the mileage and travel time required. Please note that mileage and per diem will not be paid.

## Selection Process

The jury for this project will consist of a representative from the Art in Public Places Committee, Library Services, project architect and the community.

All submissions will be reviewed based on the following criteria:

- 60% Artistic qualifications as demonstrated by slides of artwork completed within the past ten (10) years.
- 20% Collaborative project experience (possibly involving work with architects, engineers and designers) as demonstrated by projects completed within the past ten (10) years.
- 20% Ability to communicate, work with and involve project stakeholders including members of the design team, city agencies and neighborhood/community groups.

Based on the above criteria, the jury will select one to three finalists. The jury may interview the top three rated artists; however, contracts may be awarded without interviews. The City reserves the right to change the number of artists interviewed. The evaluation criteria listed above will be used to determine the interview scores.

## How to Apply

To be considered for this opportunity, please submit the following items by the deadline:

- ☐ One page letter of interest, describing design team or other collaborative project experience and your interest in being the consulting artist(s) for this project.
- ☐ Current resume, including the name, telephone number, email address and mailing address of three references. (Please do not use members of the selection jury as references.)
- ☐ Fifteen (15) slides documenting work completed within the last ten (10) years.
- ☐ Proposed hourly rates.
- ☐ Slide key (form provided).
- ☐ Self addressed stamped envelope for the return of your slides.

Artists responding to this call may also be considered for other "Consulting Artist" projects.

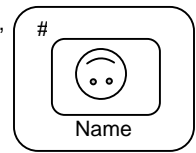
## Deadline

Submissions must be received by **Thursday, April 21, 2005 at 5:00 p.m.** in the Arts Commission office, 120 S. Federal Place, 3<sup>rd</sup> floor, room 314. Submissions may be hand delivered. Please note this is not a postmark deadline.

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*The purpose of the Art in Public Places Program is to create sites of community significance, encourage private and public awareness of and interest in the visual arts, increase employment opportunities in the arts, and encourage art as an integral part of local architecture. Art in Public Places Committee members are Jon Dick (Chair), John Boyce, Cynthia Graves, Eric Griego, Carla Sanders-Pope and Hollis Walker*

For proper projection,  
the image should be  
upside down.



## Slide Key

Artist: \_\_\_\_\_

1. Title: \_\_\_\_\_

Medium: \_\_\_\_\_ Value: \_\_\_\_\_ Dimensions: \_\_\_\_\_

Description: \_\_\_\_\_

2. Title: \_\_\_\_\_

Medium: \_\_\_\_\_ Value: \_\_\_\_\_ Dimensions: \_\_\_\_\_

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3. Title: \_\_\_\_\_

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9. Title: \_\_\_\_\_

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Description: \_\_\_\_\_

10. Title: \_\_\_\_\_

Medium: \_\_\_\_\_ Value: \_\_\_\_\_ Dimensions: \_\_\_\_\_

Description: \_\_\_\_\_